

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
Public Agenda  
William Allen Middle School  
October 19, 2021 – 7:00 p.m.**

**I. Call to Order**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2021
- B. Notice filed with the Burlington County Times on July 1, 2021

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Dr. Sandra Alberti  
Mr. Jack Fairchild  
Mrs. Katherine Mullin  
Dr. Mark Snyder  
Mr. Mark Villanueva  
Mr. Maurice Weeks  
Mr. David A. Weinstein

Ms. Lauren Romano, Vice President  
Mrs. Caryn Shaw, President

Mr. John Comegno, Esq., Solicitor  
Dr. Leonard Fitts, Interim Superintendent  
Mr. James M. Heiser, Business Administrator/Board Secretary  
Dr. Karen Benton, Director of Curriculum, Instruction and Innovation  
Dr. David Tate, Director of Special Education  
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity  
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

**V. Executive Session**

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Personnel
- Student Matter

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VI. Return to Public**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## VII. Routine Matters

### A. Minutes

Approval of minutes for the following meetings attached as Exhibit #22-71:

August 17, 2021 Executive Session	September 28, 2021 Executive Session
August 17, 2021 Regular Meeting	September 28, 2021 Special Meeting
September 14, 2021 Executive Session	September 29, 2021 Executive Session
September 14, 2021 Special Meeting	September 29, 2021 Special Meeting

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

### B. Communications

### C. President's Remarks

### D. Educational Highlights –Superintendent's Monthly Report

- **Moorestown Breakfast Rotary Backpack Project**  
Representatives: Chris Gillies and Vick Bobadilla  
Donation of over 125 backpacks and school supplies for PreK-8<sup>th</sup> grade students
- **Retirement Recognition**
  - Linda Reid – Paraprofessional, South Valley Elementary School
  - Jane Riley – Bus Driver, Transportation Department
- **Remote Learning Plan Presentation**

### E. Board Committee Reports – Questions and Comments

### F. Public Comment

#### 1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

#### 2. Public Comment on Agenda Items

#### 3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. Reports to the Board**

**A. Business Administrator/Board Secretary**

1. **Financial Reports of the Board Secy.** – July and August, 2021 – Exhibit #22-72
2. **Cafeteria Report** – September, 2021 - Exhibit #22-73

**Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**3. Approval of Budget Transfers**

I recommend approval of the budget transfers for the months of July and August, 2021 attached as Exhibit #22-74.

**4. Approval of Bills**

I recommend approval of the bills, in the amount of \$10,278,964.81 attached as Exhibit #22-75.

**Approval of Items 1 – 4:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. Recommendations of the Superintendent**

**A. 2021 – 2022 Remote Learning Plan**

A resolution is requested approving the 2021 – 2022 Remote Learning Plan. Each school district must annually submit a proposed program for emergency virtual or remote instruction (plan) to the New Jersey Department of Education. The plan will be used in the event of mandated school closure due to a public health related district or school closure. The plan will utilize virtual or remote instruction to satisfy the 180-day requirement, pursuant to N.J.S.A. 18A:7F-9.

MOTION:

I recommend that the Board approve the 2021 – 2022 Remote Learning Plan as per the attached Exhibit #22-76.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Policies and Procedures****1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policy be entered on first reading:

- Policy 2425                      Emergency Virtual or Remote Instruction Program (M)

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #22-77.

**2. Second Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading:

- Policy 1648.13              School Employee Vaccination Requirements (M)
- Policy 2422                  Comprehensive Health and Physical Education (M)
- Policy 2467                  Surrogate Parents and Resource Family Parents (M)
- Policy 5111                  Eligibility of Resident/Non-resident Students (M)
- Policy 5116                  Education of Homeless Children
- Policy 7432                  Eye Protection (M)
- Regulation 7432              Eye Protection (M)
- Policy 8420                  Emergency and Crisis Situations (M)
- Regulation 8420.1           Fire and Fire Drills (M)
- Policy 8540                  School Nutrition Programs

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #22-78.

**Approval of Items 1 – 2:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**C. Educational Program****1. Burlington County Alternative School Placement for 2021-2022**

The students listed are recommended for placement in the program at Burlington County Alternative School for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the students on Exhibit #22-79 for the 2021-2022 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

## **2. Home Instruction 2021-2022**

Approval is requested for Home Instruction for students during the 2021-2022 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #22-80 for the 2021-2022 school year.

## **3. Special Education Out-of-District Placement 2021-2022**

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Program (IEP).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #22-81 for the 2021-22 school year at the location indicated at the approved tuition rates with transportation provided.

### **Approval of Items 1 – 3:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## **D. Finance and Business**

### **1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #22-82.

### **2. Approval of State Contract and Consortium Vendor Purchases**

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #22-83.

### **3. Donations**

MOTION:

I recommend the Board accept the following donation:

- \$1,900 from an anonymous donor to be used as assistance for the High School senior class trip
- Electric Down Marker from All Jersey Driving School to be used by the High School Football Program, with an approximate value of \$1,000
- Remo Frame Drum Bundle from MoorArts to be used by Baker Elementary School, with an approximate value of \$650

#### **4. Non-Resident Tuition Students 2021-2022**

A resolution is requested approving acceptance of non-resident tuition students for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the 2021-2022 non-resident tuition student as listed in Exhibit #22-84.

#### **5. Overnight Student Trip**

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #22-85.

Ski Club Trip	Killington, VT	2/4/22 – 2/6/22
Harvard Model Congress	Boston, MA	2/23/22 – 2/27/22
Varsity Wrestling Team	Florham Park, NJ	12/27/21 – 12/28/21
Varsity Wrestling Team	Atlantic City, NJ	3/3/22 – 3/6/22

#### **6. Student Field Trip**

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2021-22 school year as listed in Exhibit #22-86.

#### **7. Joint Transportation Agreement**

Approval of the following Joint Transportation Agreement will allow Moorestown to participation in transportation services coordinated with Lenape Regional High School District for two (2) students with special needs.

MOTION:

I recommend the Board approve a Joint Transportation Agreement with Lenape Regional High School District Board of Education for 9/1/21 to 6/30/22 in the amount of \$20.21 per diem, per student for 180 days, totaling \$7,275.60.

# **8. Exchange Student Sponsoring Agency Approval**

## **MOTION:**

I recommend that the Board approve AIFS Foundation's Academic Year in America (AYA) Program as a sponsoring Agency for an upcoming exchange student from Germany for the 2021-2022 school year as per the attached Exhibit #22-87.

# **9. Nonpublic Affirmation of Consultations**

## **MOTION:**

I recommend that the Board approve the Nonpublic Affirmation of Consultations for the 2021-22 school year as per the attached Exhibit #22-88.

# **10. Middle School and High School Athletic Schedules – Winter 2021**

## **MOTION:**

I recommend the Board approve the Middle School and High School Winter 2021 athletic schedules as listed in Exhibit #22-89.

# **11. Comprehensive Maintenance Plan**

The District's Comprehensive Maintenance Plan (M-2) and Annual Maintenance Budget Worksheet (M-1) require Board approval.

## **MOTION:**

I recommend that the Board approve the 2021-2022 Comprehensive Maintenance Plan and Annual Maintenance Budget Worksheet attached as Exhibit #22-90.

# **12. 2022 American Rescue Plan Act (ARP) Individuals with Disabilities Education Improvement Act (IDEA) Grant Application**

## **MOTION:**

The Moorestown Township Public Schools' American Rescue Plan Act (ARP) Individuals with Disabilities Education Improvement Act Grant application for 2022 requires Board of Education approval. This grant includes the following programs:

<u>Title</u>	<u>Allocation</u>	<u>Public</u>	<u>Nonpublic</u>
Basic	\$210,477	\$197,834	\$12,643
Preschool	\$17,961	\$17,961	\$0
Total	\$228,438	\$215,795	\$12,643

## **MOTION:**

I recommend that the Board hereby authorize the submission of the ARP IDEA application for Fiscal Year 2022, and accept the grant award of these funds upon the subsequent approval of the FY 2022 ARP IDEA application.

### 13. Communications Consortium Shared Services Agreement

#### MOTION:

I recommend the Board approve a shared services agreement with Haddon Township Board of Education as per the attached Exhibit #22-91.

#### Approval of Items 1 – 13:

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

### E. Employee Relations

#### 1. Appointment of the Superintendent

A resolution is requested approving the appointment of \_\_\_\_\_ as the Superintendent of Schools effective December 18, 2021.

#### 2. Approval of the Contract for the Superintendent of Schools

A resolution is requested approving the contract for \_\_\_\_\_ as the Superintendent of Schools as approved by the Department of Education.

#### Approval of Items 1 – 2:

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

- 3. **Appointments** - Exhibit #22-92
- 4. **Change of Position/Hours** - Exhibit #22-93
- 5. **Movement on the Salary Guide** - Exhibit #22-94
- 6. **Leaves of Absence** - Exhibit #22-95
- 7. **Resignations** - Exhibit #22-96
- 8. **Retirements** - Exhibit #22-97
- 9. **Curriculum** - Exhibit #22-98
- 10. **Substitutes** - Exhibit #22-99
- 11. **Athletics/Co-Curricular/Clubs** - Exhibit #22-100

#### Approval of Items 3 – 11:

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

### X. Suspensions

#### A. Suspensions – Exhibit #22-101



**XI. Informational Only****A. Enrollment Information – October 1, 2021**

<b>School</b>	<b>2020-2021</b>	<b>2021-2022</b>
High School	1294	1304
Middle School	628	610
Upper Elementary School	852	859
Elementary School	1044	1076
Total	3818	3849

**B. Old Business****C. New Business****D. Public Comment****1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**2. Public Comment****3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**XII. Adjournment**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
ADDENDUM  
William W. Allen Middle School  
October 19, 2021 – 7:00 p.m.**

**IX. Recommendations of the Superintendent**

**E. Employee Relations**

**2. Change of Position/Hours - REVISED – Exhibit #22-93**

**10. Salary Adjustment – Exhibit #22-102**

**Approval of Items 2 & 10:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11. Approval of the Contract for the Superintendent of Schools**

A resolution is requested approving the contract for \_\_\_\_\_  
as the Superintendent of Schools as approved by the Department of Education.

**12. Appointment of the Superintendent**

A resolution is requested approving the appointment of \_\_\_\_\_  
as the Superintendent of Schools effective December 18, 2021.

**Approval of Items 11 – 12:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_